

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ON

COURSE OUTLINE



COURSE TITLE: INTEGRATION SEMINAR

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CODE NO.: COR225-2

SEMESTER: IV

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PROGRAM: CORRECTIONAL WORKER - DIPLOMA

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AUTHOR: JE JONES

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DATE: DECEMBER, 1994

PREVIOUS OUTLINE: SEPT., 1994

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NEW: \_\_\_\_\_ REVISED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

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K. DeRosario, Dean  
School of Human Sciences and  
Teacher Education

*Dec. 20/94*  
Date

**\*\*NOTE:** Do not discard this outline. It will be required by other educational institutions if you are attempting to obtain credit for this course.

**TOTAL CREDIT HOURS: 30**

**COREQUISITE: COR221 FIELD PLACEMENT**

**PREREQUISITE: COR200 INTRODUCTION TO CORRECTIONS**

## **I. PHILOSOPHY/GOALS**

This seminar provides an opportunity for the students to share their experiences in field placement, to discuss current issues and to apply and integrate course materials with field placement activities.

A group discussion format will be used. The instructor will meet with individual students on a scheduled basis to discuss personal issues and/or concerns.

A three-day seminar will be held before placement starts to acquaint the students with placement processes, examine job preparation processes, Management/Union concepts in Corrections, and explore current Correctional issues that impact upon the field of Corrections.

## **II. STUDENT PERFORMANCE OBJECTIVES**

Upon successful completion of the course, the student will be able to:

1. Decide if the particular agency will be an option for a career choice.
2. Discuss current issues based on personal experience.
3. Integrate theory and personal experience to formulate a personal philosophy about the field of corrections.
4. Identify and apply job preparation processes to a personal plan of job hunting.
5. Identify and discuss the concept of Union/Management as it applies to the field of corrections.
6. Identify the components and be prepared to write the Flanahgan's Industrial Test.

## **III. TOPICS TO BE COVERED**

1. Current issues in corrections
2. Agency descriptions
3. Student placement concerns
4. Job preparation
5. Union/Management
6. Field placement manual

#### IV. LEARNING ACTIVITIES

##### 1.0 CURRENT ISSUES

Upon successful completion of this unit, the student will be able to:

- 1.1 List and discuss the current issues affecting the field of corrections
- 1.2 List and discuss ethical issues affecting the field of corrections
- 1.3 List and discuss the application of professional behaviours to clients

##### 2.0 AGENCY DESCRIPTIONS

Upon successful completion of this unit, the student will be able to:

- 2.1 Make a 15 minute presentation in class by:
  - 2.1.1 Describe the agency goals and objectives
  - 2.1.2 Describe the agency's place in the Justice System
  - 2.1.3 Outline the agency's organizational structure
  - 2.1.4 Describe the services provided to clients
  - 2.1.5 Statistically describe a typical client
  - 2.1.6 Analyze the extent that the agency meets its goals and objectives
  - 2.1.7 Correctly answer student questions on the presentation
- 2.2 Submit a written assignment by:
  - 2.2.1 Describe the agency goals and objectives
  - 2.2.2 Describe the agency's place in the Justice System
  - 2.2.3 Outline the agency's organizational structure
  - 2.2.4 Describe the services provided to clients
  - 2.2.5 Statistically describe a typical client
  - 2.2.6 Analyze the extent that the agency meets its goals and objectives

##### 3.0 STUDENT CONCERNS

Upon successful completion of this unit, the student will be able to:

- 3.1 Address specific placement concerns by:
  - 3.1.1 Raising issues
  - 3.1.2 Discussing issues
  - 3.1.3 Offering alternative solutions through problem solving processes
  - 3.1.4 Discussing pros/cons of alternatives
  - 3.1.5 Choosing the appropriate solution

**4.0 FIELD PLACEMENT MANUAL**

Upon successful completion of this unit, the student will be able to:

- 4.1 Outline the philosophy of placement
- 4.2 Outline the advantages of placement to the student, college, and agency
- 4.3 List and discuss student, college, and agency responsibilities while on placement
- 4.4 Outline the dress code for placement
- 4.5 Outline the method of evaluation for placement

**5.0 JOB PREPARATION**

Upon successful completion of this unit, the student will be able to:

- 5.1 Write a cover letter for employment
- 5.2 Write a resume for employment
- 5.3 List and identify the components of the employment application process
- 5.4 Identify and explain the types of interviews
- 5.5 List and explain the steps of interview preparation

**6.0 UNION/MANAGEMENT IN CORRECTIONS**

Upon successful completion of this unit, the student will be able to:

- 6.1 Explain the role of management in the operation of correctional agencies
- 6.2 Explain the role of the Union in the operation of correctional agencies
- 6.3 Explain the collective bargaining process
- 6.4 Explain the purpose and uses of a collective agreement

**7.0 FLANHAGAN INDUSTRIAL TEST**

Upon successful completion of this unit, the student will be able to:

- 7.1 List and explain the components of the Flanhagan Industrial Test
- 7.2 Write the test

**V. METHOD OF EVALUATION**

A final grade will be derived from the results of attendance, presentations, and in-class participation.

The grading system used will be in accordance with the College policy; **SATISFACTORY** or **UNSATISFACTORY**.

**ATTENDANCE AT ALL SESSIONS IS MANDATORY. FAILURE TO ATTEND WILL RESULT IN THE STUDENT BEING WITHDRAWN FROM FIELD PLACEMENT AND A FAILING GRADE ASSIGNED TO THE INTEGRATION SEMINAR AND FIELD PLACEMENT.**

**VI. REQUIRED STUDENT RESOURCES**

Students should review first and second year course material and textbooks. Handouts will be provided by the instructor.

**VII. ADDITIONAL RESOURCE MATERIAL**

Current magazine and newspaper articles on the Criminal Justice System. Student should review information obtained from Semester III Integration Seminar and Field Placement.

**VIII. SPECIAL NOTES**

This course depends heavily on student interaction and participation.

The instructor will meet with individual students on a scheduled basis to discuss personal concerns and issues.

Students will meet during the Field Placement to discuss group issues.

Students with special needs (e.g. physical limitations, visual impairment, hearing impairment, learning impairment) are encouraged to discuss required accommodations confidentially with the instructor.

Your professor reserves the right to modify the course as he/she deems necessary to meet the needs of the students.